

Federal College of Education, Zaria

P. M. B. 1041, Zaria, Kaduna

**Invitation for Expression of Interest on Consultancy Services for the Year 2016 Capital Projects:
Construction of Lecture Theatre**

The Federal College of Education Zaria invites interested and reputable Consultancy Services firms to render services on the construction of lecture theatre admitted in the year 2016 CAPITAL BUDGET.

In view of this, interested and suitably qualified firms are invited to submit their Expression of Interest proposal which shall be rendered in English Language. The areas of specialization are in Architecture, Structural Engineering, Mechanical and Electrical Engineering and Quantity Surveying.

(A) SCOPE OF WORK

The scope of work covers both Pre and Post contract Consultancy Services, which include but not limited to:

- (1) The preparation of preliminary designs and estimates.
- (2) Advising on cost alternatives.
- (3) Production of detailed working drawings.
- (4) Preparation of detailed Bills of Quantities, Article of Agreements and checking of tender report, and
- (5) Normal site supervision

(B) QUALIFYING CRITERIA

Those interested in the process are required to submit comprehensive technical and financial information as follows:

GENERAL

- (I) Evidence of incorporation or Business Name Registration.
- (II) Evidence of Current Tax Clearance (the last three years).
- (III) Evidence of VAT Registration and evidence of past VAT remittance/certification.
- (IV) Evidence of current registration with relevant professional bodies.
- (V) Company Audited Account for the last (3) years (2013 – 2015).

(VI) Evidence of compliance with the requirement of Pension Act 2004.

TECHNICAL

(VII) Verifiable evidence of having successfully provided consultancy services (designed supervised) similar work in the past, names of client(s), location of projects, contract sum with the letters of engagement and photographs.

(VIII) Company profile with name and qualifications of key technical and administrative personnel to be used (photocopies of CVs, Registration Certificates and numbers are required).

(IX) Evidence of financial capability and banking support to undertake the project.

(X) Any other relevant information that will be helpful in determining Consultant's suitability for the work.

It is important to note that the College will verify claims of prospective consultants and any false declarations/Documents attract instant disqualification.

(C) ADDITIONAL INFORMATION

This advertisement shall **NOT** be construed as commitment on the part of the college, **NOR** shall it entitle any Consultant to make any claim **OR** seek indemnity from the College by virtue of such firm having responded to the advertisement. Note that all cost(s) incurred pursuant to this advertisement shall be borne by the responding firm.

(D) SUBMISSION OF DOCUMENTS

The documents should be sealed in an envelope and clearly marked "**EXPRESSION OF INTREST FOR CONSULTANCY SERVICES FOR CONSTRUCTION OF LECTURE THEATRE**"

The sealed envelope should be address to:

**The Registrar,
Federal College of Education,
P.M.B 1041, Zaria.**

The submissions must be made **not later than 12:00 noon on 8th August, 2016**. Only short-listed firms will be contracted to proceed to the next stage of the process.

The College reserves the right to reject any or called the submissions.

(E) OPENING OF EXPRESSION OF INTEREST DOCUMENTS

Consultants or the representatives are invited to the Public Opening of their documents at the College Conference Room on **8th August, 2016 at 12:00p.m.**

SIGNED

Mal. Danlami Saidu.

Head, Procurement